



DECLARATION OF CONFISCATED ITEMS

DEAR PARENT/GUARDIAN & STUDENT,

PLEASE READ THE FOLLOWING CAREFULLY AND SIGN BELOW:

- NO STUDENT WILL BE PERMITTED TO KEEP MOBILE (CELL) PHONES, MOBILE (CELL) PHONES ACCESSORIES, SMARTWATCHES, TAPE RECORDERS, CD/DVD PLAYERS, RADIOS, COMPUTERS, LAPTOPS, TABLETS OR ANY OTHER AUDIO / VIDEO / COMUNICATION MEDIUM OR TOOL IN THE JAMIAH. ALL SUCH ITEMS WILL BE **PERMANENTLY** CONFISCATED.
- NO MAGAZINES, NOVELS, OR SIMILAR LITERATURE WILL BE PERMITTED. NO BOARD GAMES, VIDEO GAMES, PLAYING CARDS ETC. WILL BE ALLOWED. ALL SUCH ITEMS WILL BE **PERMANENTLY** CONFISCATED.
- NO WEAPON OF ANY SORT WILL BE ALLOWED IN THE JAMIAH. ALL SUCH ITEMS WILL BE **PERMANENTLY** CONFISCATED AND RESULT IN INSTANT EXPULSION.
- STUDENTS ARE PROHIBITED FROM SMOKING. THOSE WHO ARE CAUGHT WILL BE SEVERELY REPRIMANDED AND/OR SUSPENDED.
- STUDENTS ARE PROHIBITED FROM POSSESING OR USING ANY ILLEGAL DRUGS, INTOXICANTS, OR ANY OTHER FORBIDDEN THING IN THE SHARIAH. THOSE WHO ARE CAUGHT WILL BE EXPELLED.
- ALL ITEMS CONFISCATED BY THE JAMIAH WILL BE SOLELY IN JAMIAH'S POSESSION AND THE JAMIAH HAS ALL THE RIGHT TO DO WITH THE CONFISCATED ITEM AS IT WISHES.

FULL NAME OF STUDENT: _____

FULL NAME OF PARENT/GUARDIAN: _____

COUNTRY OF RESIDENCE: _____

Student's signature:		Date:	/ /
Parent/Guardian's signature:		Date:	/ /
For Jamiah:		Date:	/ /



JAMIAH ISLAMIYYAH TRUST

P.O.Box 38146 Lusaka Zambia

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Email: jamiah.zm@gmail.com

DETAILS OF PARENT/GUARDIAN

Name of student: _____ **Year:** _____

Surname/Family Name:			
Forename(s):			
Residential Address:			
P.O. Box:		Country:	
Telephone No:		Work Tel No:	
Mobile No:		WhatsApp No:	
E-mail Address:		Relationship to student:	
Nationality:		Occupation:	
If parents are separated, who has legal custody of the student?			

Name of Relative in Zambia (if any):			
Relationship:		Mobile No:	
Residential Address:			
City:		P.O. Box:	
Telephone No:		Work Tel No:	
E-mail Address:		WhatsApp No:	
Permission granted for the student to spend the weekend - off at the residence of the above mentioned	Yes		No

Please enclose the following documents:

- Completed Medical Form attested by a Government Clinic
- Chest X-Ray Report
- Police Clearance Report
- Letter of Consent of parent certified by a Lawyer

Please affix recent

CERTIFICATE OF MEDICAL EXAMINATION

Name: _____

Date Of Birth: _____ Place of Birth: _____ Age: _____

Weight: _____ Physique: _____ Mental Condition: _____

Previous Illness: _____

Respiratory System Girth: _____ Full Inspiration: _____ Full Expiration: _____

Any abnormality on clinical examination: _____

X-ray of chest : _____

CARDIA VASCULAR SYSTEM:

(a) Rate and Quality of pulse: _____

(b) Any cardiac abnormalities: _____

(c) Blood pressure: _____

(d) Any varicose veins: _____

ALIMENTARY SYSTEM AND ABDOMEN:

(a) Any symptoms: _____

(b) Condition of mouth, teeth and tonsils: _____

(c) Any abnormality of liver or spleen: _____

(d) Any hernias: _____

(e) Any haemorrhoids: _____

GENITO URINARY SYSTEM:

(a) Any symptoms or abnormality: _____

(b) Urine: _____ SG: _____ Reaction: _____ Alb: _____ Sugar: _____

(c) Stool: _____

(d) RPR: _____

INTEGUMENTARY SYSTEM:

(a) Any eruption of ulcer: _____

CNS:

(a) Any symptoms: _____

(b) Patellar reflexes: _____

(c) Pupils: _____

(d) Hearing: _____

(e) Speech: _____

REMARKS: _____

To: Head of Admissions Department, Jamiah Islamiyyah Trust, Lusaka Zambia

I hereby certify that I have examined: _____

_____ (Name of Student and Domicile)

And in my opinion he is: _____

Name of Medical Officer

Sign

Date



Official Stamp



RULES AND REGULATIONS

DEAR STUDENT AND PARENTS / GUARDIANS, PLEASE READ, UNDERSTAND AND ACCEPT THESE RULES AND REGULATIONS (DISCIPLINARY CODE). ALSO KEEP A COPY FOR YOUR PERUSAL.

IMAAM ABU YUSUF (RAHIMAHULLAAH) SAID, "KNOWLEDGE SHALL NOT EVEN GRANT YOU A PORTION OF ITSELF UNLESS YOU COMPLETELY SACRIFICE YOURSELF FOR IT." MAY ALLAAH TA'ALA ENABLE US ALL TO REALIZE FROM THE LEGACY OF THE AMBIYA (ALAYHIMUS SALAAM) AND MAY HE ACCEPT US ALL TO SERVE HIS NOBLE DEEN (AAMEEN).

1. IT IS OF PARAMOUNT IMPORTANCE THAT EVERY STUDENT TAKES HIS STUDIES SERIOUSLY AND ABSTAINS FROM ALL AVENUES THAT WOULD LEAD TO HINDRANCE IN THIS NOBLE CAUSE.
2. STUDENTS WHO ARE NOT SERIOUS WITH THEIR STUDIES AND WASTE THEIR TIME IN GALAVANTING AND ROAMING OR IN EXTENDING FRIENDSHIPS WILL BE WARNED TO ABSTAIN FROM SUCH FRIVOLOUS PURSUITS. NOT ADHEREING TO THE WARNING WILL FINALLY LEAD TO EXPULSION.
3. ANY STUDENT WHO IS SLACK IN HIS STUDYING OR REVISION EVEN AFTER BEING WARNED WILL BE SEVERLY REPRIMANDED.
4. ABSENCE FROM CLASS WILL NOT BE TOLERATED AT ALL. UNDER SEVERE CIRCUMSTANCES IF ONE IS COMPELLED TO MISS LESSONS, IT WOULD BE NECESSARY FOR HIM TO PRESENT A LEAVE REQUEST BEFORE HAND. ONLY UNDER EXTREME CONDITONS WOULD LEAVE BE GRANTED.
5. PERFORMANCE OF SALAAH WITH JAMAAT IS OF PARAMOUNT IMPORTANCE, LEAVING SALAAH WITH JAMAAT WILL NEVER BE TOLERATED WITHOUT A VALID SHAR'EE EXCUSE.
6. TO HAVE TRUE RESPECT AND TRUE LOVE FOR THE "ASAATIZAH", TO HONOUR AND CONSIDER THEM HIGHLY IS THE FIRST CONDITION TO ACHIEVE BENEFICIAL KNOWLEDGE. SO IT IS EXTREMELY ESSENTIAL THAT EVERY STUDENT DULY RESPECTS AND CREATES A GOOD RELATIONSHIP WITH THE ASAATIZAH.
7. IT IS MOST NECESSARY FOR EVERY STUDENT TO EMULATE THE PIOUS PEOPLE IN HIS APPEARANCE, CHARACTER, ACTIONS AND ATTIRE.
8. HAIR MUST BE CUT IN COMPLETE ACCORDANCE WITH SHARIAH. STYLISH HAIR, SHAVING OR TRIMMING THE BEARD IS STRICTLY PROHIBITED.
9. IT IS COMPULSORY TO REFRAIN FROM FIGHTING OR ARGUING WITH THE EMPLOYEES OR FELLOW COLLEAGUES, MOCKING AND JEERING, BACKBITING OR MAKING ANY KIND OF MISCHIEF.
10. EVERY STUDENT SHOULD LODGE HIS COMPLAINTS AND PRESENT HIS NECESSITIES TO THE ASAATIZAH; ANY PROBLEM WITH ANYBODY SHOULD BE SOLVED THROUGH THE MEDIUM OF THE ASAATIZAH. AT NO LEVEL SHOULD THE MATTER BE SOLVED PERSONALLY.
11. PARENTS ARE URGED TO KEEP A WATCHFUL EYE ON THEIR CHILDREN AT TIMES WHEN THEY ARE OUT OF THE MADRESA (EVENINGS, WEEKENDS, HOLIDAYS). PARENTS MUST ENSURE THEY REFRAIN FROM EVIL FRIENDS AND OTHER DISTRACTIONS.
12. THE PRINCIPAL AND ASAATIZAH (TEACHERS) WILL HAVE FULL AUTHORITY TO REPRIMAND ANY STUDENT IF HE VIOLATES THE RULES AND REGULATIONS OF THE INSTITUTE.
13. ANY STUDENT LEAVING THE PREMISES WITHOUT PERMISSION WILL BE SEVERLY REPRIMANDED.
14. THE PRINCIPAL, ASAATIZAH, AND OFFICIALS OF THE JAMIAH HAVE THE FULL RIGHT TO CHECK ON THE STUDENTS, THEIR PRESENCE, THEIR ACTIVITES, AND GO THROUGH THEIR PERSONAL EFFECTS AT ANY TIME OF THE DAY AND NIGHT FOR THE PURPOSE OF MAINTAINING BEHAVIORAL STANDARDS.
15. THE STUDENT THEMSELVES ARE RESPONSIBLE FOR THEIR POSSESIONS.
16. DRESSING MUST BE STRICTLY ACCORDING TO SHARIAH. STUDENTS SHOULD DRESS IN KURTA / JUBBAH AND SHALWAAR, WHICH MUST ALL BE ABOVE THE ANKLES AT ALL TIMES. CLOTHING WITH BOLD INSCRIPTIONS, ETC. MUST NOT BE WORN. WHITE IS RECOMMENDED.
17. ADMISSION TO THE JAMIAH IS AT THE SOLE AND ABSOLUTE DISCRETION OF THE MUHTAMIM (PRINCIPAL). THE MUHTAMIM SHALL NOT BE OBLIGED TO GIVE ANY REASON FOR REFUSAL OF ADMISSION.
18. STUDENTS MUST SAFE GUARD THE PROPERTY (BUILDINGS, FURNITURE ETC) OF THE JAMIAH AND THE DARUL-IQAMAH. STUDENTS WILL BE LIABLE FOR ANY DAMAGE CAUSED WILLFULLY OR AS A RESULT OF GROSS NEGLECT. SUCH DAMAGE TO THE JAMIAH'S PROPERTY WILL BE DEEMED AS A SERIOUS OFFENCE.
19. NO WRITING ON WALLS, DOORS, DESKS, BOOKS ETC. WILL BE TOLERATED.
20. ONLY FULL TIME STUDENTS WILL BE ALLOWED TO STAY IN THE DARUL-IQAMAH (BOARDING).
21. NO STUDENT UNDER THE AGE OF THIRTEEN (13) WILL BE ALLOWED TO RESIDE IN THE DARUL-IQAMAH.
22. NO STUDENT WILL BE ALLOWED TO BRING ANY PERSON INTO THE DARUL-IQAMAH.
23. STUDENTS MUST KEEP THEIR ROOMS AND LOCKERS / CUPBOARDS CLEAN.
24. STUDENTS MUST NOT BE WASTEFULL, ESPECIALLY IN THE USE OF WATER AND ELECTRICITY.

25. STUDENTS MUST BE PRESENT FOR THE "ANJUMAN" AT ITS SPECIFIED TIME.
26. STUDENTS MUST NOT QUARREL AND FIGHT AMONGST THEMSELVES AND OTHER EMPLOYEES OF THE JAMIAH. ALL COMPLAINTS MUST BE LODGED WITH THE MUHTAMIM (PRINCIPAL) OR ANY OFFICIAL DULY APPOINTED BY THE MUHTAMIM. THEIR DECISION IS FINAL AND BINDING.
27. THE MORAL AND PRACTICAL LIFE OF THE STUDENTS BEING THE RESPONSIBILITY OF THE MUHTAMIM OF THE JAMIAH, HE HAS THE FULL RIGHT TO COMMAND AND INSTRUCT THEM. DISOBEYING HIS INSTRUCTIONS WILL BE REGARDED AS AN OFFENCE.
28. STUDENTS MUST ADHERE TO THE TIME TABLE OF THE JAMIAH STRICTLY IN REGARD WITH TIME AND PLACE. NO STUDENT MAY REMAIN ABSENT FROM ANY CLASS OR PERIOD WITHOUT A VALID REASON AND PRIOR PERMISSION FROM THE OFFICE.
29. STUDENTS WILL NOT BE ALLOWED TO LEAVE THE DARUL-IQAMAH AT ALL. ONLY IN DIRE CIRCUMSTANCES WILL PERMISSION BE GRANTED, WHICH WILL HAVE TO BE OBTAINED IN WRITING.
30. ANY STUDENT WHO LEAVES THE JAMIAH PREMISES WITHOUT PRIOR PERMISSION SHALL BE SEVERELY REPRIMANDED AND MAY BE SUSPENDED OR EXPELLED. PARENTS / GUARDIANS NOTE THAT THE JAMIAH SHALL NOT BE RESPONSIBLE FOR ANY ACTIONS OR HAPPENINGS OUTSIDE WHEN THE STUDENT LEAVES IN THIS MANNER.
31. NO STUDENT WILL BE PERMITTED TO KEEP MOBILE (CELL) PHONES, SMARTWATCHES, TAPE RECORDERS, CD/DVD PLAYERS, RADIOS, COMPUTERS, LAPTOPS, TABLETS OR ANY OTHER AUDIO / VIDEO / COMMUNICATION MEDIUM OR TOOLS IN THE JAMIAH. ALL SUCH ITEMS WILL BE **PERMANENTLY** CONFISCATED.
32. NO MAGAZINES, NOVELS, OR SIMILAR LITERATURE WILL BE PERMITTED. NO BOARD GAMES, VIDEO GAMES, PLAYING CARDS ETC. WILL BE ALLOWED. ALL SUCH ITEMS WILL BE **PERMANENTLY** CONFISCATED.
33. NO WEAPON OF ANY SORT WILL BE ALLOWED IN THE JAMIAH. ALL SUCH ITEMS WILL BE **PERMANENTLY** CONFISCATED AND RESULT IN INSTANT EXPULSION.
34. STUDENTS ARE PROHIBITED FROM SMOKING. THOSE WHO ARE CAUGHT WILL BE SEVERELY REPRIMANDED AND/OR SUSPENDED.
35. STUDENTS ARE PROHIBITED FROM POSSESSING OR USING ANY ILLEGAL DRUGS, INTOXICANTS, OR ANY OTHER FORBIDDEN THING IN THE SHARIAH. SUCH USAGE OR POSSESSION WILL RESULT IN INSTANT EXPULSION.
36. STUDENTS MUST ADHERE TO THE BEDS AND ROOMS ALLOCATED TO THEM AT ALL TIMES.
37. THE MUHTAMIM MAY IN HIS SOLE AND ABSOLUTE DISCRETION SUMMARILY SUSPEND ANY STUDENT FOR UN-ISLAAMIC BEHAVIOUR OR ANY OTHER OFFENCE. ANY STUDENT SUSPENDED MUST IMMEDIATELY LEAVE THE JAMIAH PREMISES. ANY STUDENT EXPELLED OR SUSPENDED WILL NOT BE ENTITLED TO ENTER THE JAMIAH PREMISES. THE SUSPENDED STUDENT MAY MAKE WRITTEN REPRESENTATIONS TO THE MUHTAMIM IF HE WISHES TO BE RE-INSTATED.
38. ANY STUDENT WHO IS FOUND TO BE INCOMPATIBLE TO THE VALUES OF THE INSTITUTION OR ITS AIMS AND OBJECTIVES MAYBE EXPELLED MERELY ON THIS GROUND. THE DECISION WHETHER A STUDENT IS SO INCOMPATIBLE WILL BE MADE BY THE MUHTAMIM.
39. BAD BEHAVIOR IN ANY AND EVERY FORM, VIOLATING THE LAWS OF SHARI'AH AND BEING DISRESPECTFUL TO ANY TEACHER OR ANY WORKER OF THE JAMIAH WILL RESULT IN SEVERE PUNISHMENT AND/OR EXPULSION, ESPECIALLY BEHAVIOR OF SUCH A NATURE THAT BRINGS DISREPUTE TO THE NAME TO THE JAMIAH, ITS OFFICIALS, ASAATIZAH, AND STUDENTS. SPEAKING RUDELY OR HARSHLY, REFUSING TO OBEY A LEGITIMATE INSTRUCTION AND/OR BEING OBSTINATE WILL ALSO BE INTER-ALIA, REGARDED AS DISRESPECT. THE DETERMINATION OF BAD BEHAVIOR WILL BE IN THE SOLE DISCRETION OF THE MUHTAMIM.
40. **ANY RULE CONTAINED HEREIN MAY BE CHANGED, AMENDED OR VARIED AT ANY TIME. ALL INTERPRETATIONS OF THESE RULES ARE THAT GIVEN BY THE MUHTAMIM OR THE JAMIAH SHURAA COUNCIL. SUCH CHANGES AND VARIATIONS WILL ALSO BE BINDING UPON THE STUDENTS. LIKEWISE, ANY ADDITIONAL RULES THAT MAYBE MADE WILL ALSO BE BINDING ON ALL STUDENTS.**

I, _____ (STUDENT'S FULL NAME) DO HEREBY AGREE TO TAKE PART IN ALL PROGRAMMES FORMULATED BY THE JAMIAH AND AGREE TO ABIDE BY ALL THE RULES, REGULATIONS AND DISCIPLINARY CODE OF JAMIAH ISLAMIYYAH TRUST, LUSAKA, WHICH I HAVE READ, UNDERSTOOD AND ACCEPTED.

STUDENT'S SIGN: _____ DATE: _____ PLACE: _____

PARENT / GUARDIAN'S CONSENT.

I, _____ (PARENT'S NAME), THE PARENT / GUARDIAN OF _____ (STUDENT'S FULL NAME) HEREBY GIVE MY CONSENT FOR MY CHILD / WARD TO TAKE PART IN ALL PROGRAMMES FORMULATED BY THE JAMIAH. I AGREE TO HOLD MYSELF RESPONSIBLE FOR ANY DAMAGE THAT MAY BE CAUSED TO ANY PROPERTY BY THE ABOVE MENTIONED CHILD / WARD. I AGREE THAT THE JAMIAH WILL NOT BE HELD RESPONSIBLE FOR ANY HAPPENINGS INSIDE OR OUTSIDE THE JAMIAH'S PREMISES. I AGREE TO HAVE READ THE RULES, REGULATIONS AND DISCIPLINARY CODE OF JAMIAH ISLAMIYYAH TRUST, LUSAKA AND HAVE UNDERSTOOD AND ACCEPTED THEM.

PARENT'S / GUARDIAN'S SIGN: _____ DATE: _____ PLACE: _____

WITNESS 1: FULL NAME _____ SIGN: _____

WITNESS 2: FULL NAME _____ SIGN: _____



باسمہ تعالیٰ

JAMIAH ISLAMIYYAH TRUST

P.O.Box 38146, Lusaka Zambia * Tel: 0955900786 * Email: jamiah.zm@gmail.com

Please affix recent
colour photo

ADMISSION FORM

STUDENT REG. NO:

PERSONAL INFORMATION:

1. FIRST NAME: _____ 2. FATHER'S NAME: _____
3. SURNAME: _____ 4. DATE OF BIRTH: _____
5. PLACE OF BIRTH: _____ 6. NATIONALITY: _____
7. NATIONAL ID / NRC NO: _____ 8. PASSPORT NO: _____
9. DATE OF ISSUE: _____ 10. DATE OF EXPIRY: _____ 11. PLACE OF ISSUE: _____

PARENT'S / GUARDIAN'S CONTACT INFORMATION:

12. POSTAL ADDRESS: _____
13. RESIDENTIAL ADDRESS: _____
14. CITY: _____ 15. COUNTRY: _____
16. TEL. NOS: (RES.) _____ (BUS.) _____
17. MOBILE NO. _____ 18. WHATSAPP NO: _____
19. EMAIL: _____

20. EDUCATIONAL INFORMATION (ALL MAKTAB / MADRASAH / SCHOOL ATTENDED):

NAME OF MADRASAH AND SCHOOL	LOCATION	YEAR OF ADMISSION AND DURATION	LEVEL / CERTIFICATE	MEDIUM OF INSTRUCTION

21. WHAT DO YOU WISH TO STUDY (HIFZ OR AALIM COURSE): _____
22. HOW MUCH OF THE QUR'AAN KAREEM HAVE YOU MEMORIZED: _____
23. WHAT LANGUAGES DO YOU KNOW: _____

24. DO YOU SUFFER FROM ANY AILMENTS (E.G. ASTHMA, HEART TROUBLE, HAY FEVER, ALLERGIES ETC.): _____
25. HAVE YOU ANY DENTAL, VISUAL, OR HEARING PROBLEMS? _____
26. HAVE YOU ANY OTHER PHYSICAL DEFECTS? _____
27. HAVE YOU ANY BAD HABITS? _____
-

28. FEES: I WILL PAY ZMW 7,500/- PER TERM AS FEES (*FEES ARE SUBJECT TO CHANGE*)

29. NOTE: PLEASE ATTACH THE FOLLOWING DOCUMENTS:

- 1. COPIES OF PREVIOUS REPORTS AND CERTIFICATES, BOTH MADRASAH AND SCHOOL.**
 - 2. CERTIFIED PHOTOCOPY OF PASSPORT, NATIONAL REGISTRATION CARD AND / OR PERMIT.**
 - 3. A COMPREHENSIVE MEDICAL REPORT ON THE CHILDS HEALTH.**
-

I, _____ (STUDENT'S FULL NAME) DO HEREBY AGREE TO TAKE PART IN ALL PROGRAMMES FORMULATED BY THE JAMIAH AND AGREE TO ABIDE BY ALL THE RULES, REGULATIONS AND DISCIPLINARY CODE OF JAMIAH ISLAMIYYAH TRUST, LUSAKA, WHICH I HAVE READ, UNDERSTOOD AND ACCEPTED.

STUDENTS SIGN: _____ DATE: _____ PLACE: _____

PARENT / GUARDIAN'S CONSENT.

I, _____ (PARENT'S NAME) OF _____ (ADDRESS), THE PARENT / GUARDIAN OF _____ (STUDENT'S FULL NAME) HEREBY GIVE MY CONSENT FOR MY CHILD / WARD TO TAKE PART IN ALL PROGRAMMES FORMULATED BY THE JAMIAH. I AGREE TO HOLD MYSELF RESPONSIBLE FOR ANY DAMAGE THAT MAY BE CAUSED TO ANY PROPERTY BY THE ABOVE-MENTIONED CHILD / WARD. I AGREE THAT THE JAMIAH WILL NOT BE HELD RESPONSIBLE FOR ANY HAPPENINGS INSIDE OR OUTSIDE THE JAMIAH'S PREMISES. I AGREE TO HAVE READ THE RULES, REGULATIONS AND DISCIPLINARY CODE OF JAMIAH ISLAMIYYAH TRUST, LUSAKA AND HAVE UNDERSTOOD AND ACCEPTED THEM.

PARENT'S SIGN: _____ DATE: _____ PLACE: _____

WITNESS 1: FULL NAME _____ SIGN: _____

WITNESS 2: FULL NAME _____ SIGN: _____

FOR OFFICIAL USE:

EXAMINATION TAKEN BY: _____ SIGN: _____

ACCEPTED: ☐ YES / ☐ NO DATE OF FIRST ADMISSION: _____

REMARKS: _____
